## WINDOWS 7 KEYBOARD SHORTCUTS & COMMANDS

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## "Windows" Key Commands:

# Win+Pause: Displays the System Control Panel applet.

# Win+D: Shows the desktop.

# Win+Spacebar: Shows the desktop without minimizing open windows (Aero Peek).

# Win+E: Opens Windows Explorer with Computer selected.
# Win+F: Opens a Search window for finding files or folders.

# Win+Ctrl+F: Opens a Search window for finding computers on a network.

# Win+G: Cycles through Gadgets (if any are installed).
# Win+L: Locks your computer or switches users.

# Win+M: Minimizes all windows.

# Win+Shift+M: Restores minimized windows.

# Win+P: Chooses a presentation display mode.

# Win+R: Opens the Run dialog box.

# Win+T: Cycles through and previews programs on the taskbar.
# Win+U: Opens the Ease of Access Center (Utility Manager in XP).

# Win+X: Opens the Windows Mobility Center (which isn't installed by default on desktop PCs).
# Win+(numbers 1 to 5): Starts the program pinned to the taskbar in the position indicated by the number. If the program is already running, it switches to that program.

# Win+Shift+(numbers 1 to 5): Starts a new instance of the program pinned to the taskbar in the position indicated by the number.

# Win+Ctrl+(numbers 1 to 5): Switches to the last active window of the program pinned to the taskbar in the position indicated by the number.

# Win+Alt+(numbers 1 to 5): Opens the Jump List of recently accessed items for the program pinned to the taskbar in the position indicated by the number.

# Win+Tab: Cycles through open programs by using Aero Flip 3-D. (You must have Aero working; Win7

Home Basic and Starter don't use Aero.)

# Win+Ctrl+Tab and then Left or Right Arrow: Opens Aero Flip 3-D to cycle through open programs.

# Win+Ctrl+B: Switches to the program that displayed a message in the notification area.

# Ctrl+click: Pressing Ctrl while clicking a taskbar icon will scroll through multiple windows of that icon's

application.

# Win+Up Arrow: Maximizes the window.

# Win+Left Arrow: Docks the active window to the left half of the screen.
# Win+Right Arrow: Docks the active window to the right half of the screen.

# Win+Down Arrow: Minimizes the window.

# Win+Shift+Up Arrow: Stretches the window to the top and bottom of the screen. # Win+Shift+Left or Right Arrow: Moves the window from one monitor to another.

# Win+Home: Minimizes all but the active window.

## General keyboard shortcuts TEST

- ALT+F4 (Close the active item, or guit the active program)
- ALT+F4 when on the Desktop will offer a Shutdown selection Menu
- Many are the same as XP. See the XP Command List.